



Tobacco Plains Indian Band Employment Opportunity

TITLE: Casual on Call Bus Driver
DEPARTMENT: Community Wellness

The Tobacco Plains Band is a rural First Nations community seeking a resourceful, self-motivated individual to fill an on call/casual Bus Driver position within the Community Wellness Department to accommodate holidays and other absence for our current driver.

Summary:

The Bus Driver is responsible for transporting passengers over specified routes to Eureka Montana School District, following set time schedules.

Duties and Responsibilities:

- Pick up students and transport to and from school in a safe manner
- Pick up and Drop up time can vary due to weather, number of students and COVID at this time
- Work in cooperation with the Community Wellness Manager
- Must always present self in a well-groomed and professional manner
- Schedule annual safety checks for the Van
- Keep a log of all maintenance work
- Conduct daily vehicle inspections and maintain a log book
- Keep interior and exterior of the van clean at all times
- Track daily attendance and behavior of students
- Keep up to date on COVID Protocols and cleaning procedures

Qualifications:

- Valid BC Class 4 License
- Minimum Grade 12 Education or Equivalent
- Valid First Aid Certification
- Must possess extensive knowledge of traffic rules and regulations
- Valid Passport or Status Card
- Criminal Record Check (Vulnerable Sector Check)
- Annual Clean Drivers Abstract
- Provide annual medical examination by a physician
- Excellent interpersonal and organization skills
- Good knowledge of the Tobacco Plains Indian Band geographical areas to be covered.

Wage will commensurate with experience and qualifications.

Please forward your resume, cover letter:

Tobacco Plains Band Administration
Box 76
Grasmere BC V0B 1R0
FAX: 250-887-3424
EMAIL: HR@tobaccoplains.org

Closing Date: Thursday April 30, 2021 4PM MST